



Northside Independent School District

Grants & Recognitions

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Mission

The Northside Independent School District is committed to the belief that children come first. The mission of the District is to encourage each student to strive for personal excellence and to ensure all students learn to function, contribute, and compete as responsible individuals in an ever-changing world.

The mission of the NISD Grants & Recognitions Department is to support NISD staff in identifying and obtaining external funding for projects that forward District and campus objectives, and to support recognition opportunities for NISD staff and programs.

Services include:

- Funding opportunity research
- Funding alerts to NISD staff
- Extensive database of grant opportunities and foundation organizations
- Assistance in developing and writing competitive proposals
- Assistance in preparing budgets and amendments
- Grant writing workshops
- Grant evaluation
- Grant management workshops

For additional services,
visit us at www.nisd.net/grants



October 2008



Northside Independent School District



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Supporting NISD's Growth and Success

Supporting District Initiatives

The NISD Grants & Recognitions (G&R) Department supports district initiatives by connecting staff who are seeking funding with the appropriate sources, assisting in developing and writing competitive grant applications, and facilitating constructive partnerships.

The G&R Department aids District personnel in effectively implementing and managing grant programs, monitoring project compliance, collecting pertinent data, and preparing performance and budget reports.

The G&R staff conducts training sessions throughout the year on grant writing techniques, developing Northside Education Foundation grant applications, and grant management sessions.

Note: NISD personnel submitting grant applications for District projects are required to submit a copy of the proposal to the G&R Department.

Writing Assistance and Consultation

The G&R Department focuses its efforts on assisting District personnel in identifying funding opportunities and developing competitive proposals and recognition applications.

The department also supports NISD staff by locating viable funding sources, providing clarification of grant application processes, establishing effective project objectives and strategies, and composing successful proposals.

The departmental newsletters and website are valuable resources for information on proposal development and funding opportunities. Log on to nisd.net/grants for more information.

Recognizing worthy staff and programs

Department staff also assist in the preparation of recognition nomination submissions, such as Educator of the Year and Wal-mart or H-E-B Educator/Principal awards, through which District teachers and administrators are nominated by peers or community members for their commitment to students and professional excellence.



Project Management

The G&R Department functions as the primary liaison between the District and funding agencies, facilitating the grant management procedures for the District.

Grant Program Coordinators requiring independent project budgets are required to participate in the department's Grant Management Workshop, during which time program managers will receive a comprehensive grants manual.

NISD recipients of grant awards receive additional support from the G&R Department in preparing and submitting project amendments, performance and expenditure reports, and grant continuation proposals.

The department's Grants Project Manager monitors District grant programs to ensure compliance with funding guidelines and regulations.

In addition, the department's Grants Evaluator collects relevant data, for the purpose of analyzing and evaluating grant-based District projects.

Pre-Award Services

- Grant funding research
- Proposal development
- Writing assistance
- Application process guidance and consultation
- Development of effective grant objectives and strategies
- Proposal submission

For additional information on pre-award services, contact:

Grants Director, 397-8563

Grants Coordinator, 397-7534 or 397-7564

Training & Additional Services

- Research & identify appropriate funding opportunities
- Compose & complete nomination/recognition applications
- NEF grant workshops/writing assistance
- General grant writing workshops
- Grant management training
- Publish monthly opportunity alerts

For additional information on training and other services offered by the Grants & Recognitions Department, contact:

Grants Assistant, 397-8563

Grants Clerk, 397-8562

Post-Award Services

- Publish grant management manual
- Grant project implementation
- Performance reports
- Budget reports
- Grant continuation submission and amendments
- Program monitoring to ensure compliance with funding guidelines and regulations
- Data collection, analysis and evaluation
- Grant program evaluation

For additional information on post-award services, contact:

Grants Director, 397-8563

Grants Project Manager, 397-7533

Grants Evaluator, 397-3558