

# **NORTHSIDE INDEPENDENT SCHOOL DISTRICT**

## ***Use of Facilities General Rules and Regulations***

***Please read the following procedures carefully and make certain that all members of your group are familiar with them. Your cooperation will aid us in keeping the sites as safe and clean as possible. Failure to follow any of the rules listed below may result in termination of the contract.***

- 1. No alterations to facilities shall be made without prior written approval.**
- 2. All activities must be under competent, adult supervision at ALL TIMES and all participants are expected to be respectful and courteous at all times.**
- 3. Have players arrive and depart at the exact time of your schedule. Please end all practices on or before your scheduled time.**
- 4. Applicant using facilities shall be responsible for payment of any and all damages to building and equipment caused by self/patron and shall be responsible for any security/custodial charges accumulated as a direct result of this use.**
- 5. Siblings must not be left unsupervised while teams practice. Please inform parents of this school district rule.**
- 6. Upon arrival, the coach should inspect the condition of the gym and inform the custodian immediately of broken equipment, uncleanliness or any situation out of the ordinary.**
- 7. No black sole shoes should be allowed on gym floors.**
- 8. Do not try to adjust backboards or allow anyone to hang on the net or rim of basket.**
- 9. Children should not be allowed to play on equipment in the gym, or be allowed to remove any item from the teachers' desk.**
- 10. No food or drinks are permitted in the gym. Water is allowed for players only.**
- 11. SMOKING, ALCOHOLIC BEVERAGES AND GAMBLING ARE NOT PERMITTED ON THE PREMISES AT ANY TIME.**
- 12. All properties are to be accounted for and left in good condition as received. Chairs, tables, podiums, etc. are to be put away IN THE CORRECT MANNER, IN THE CORRECT LOCATION.**
- 13. Candles are not to be used in any meetings or services.**
- 14. Please do reasonable clean up after use.**
- 15. Requested time should allow for set up/clean up. It is up to the responsible party to assure that the requested time limits are adhered to.**
- 16. Coaches should notify the school principal when the team's last practice is determined, depending on status in playoffs. Often campus custodians have had to change their work schedules to accommodate basketball practice and they may be anxious to return to normal. Please remember this courtesy.**
- 17. The District reserves the right to determine whether special custodial, security, or technical assistance is required during weekend use of the facility.**
- 18. Coaches are required to carry a copy of the contract at all times while using gymnasium. An administrator will check contracts periodically. Teams will not be allowed to practice, at any time, without a contract.**
- 19. GYMS WILL NOT BE OPEN FOR PRACTICE ON SCHOOL HOLIDAYS.**